

SPARSHOLT COLLEGE HAMPSHIRE
MINUTES OF THE MEETING OF THE
BOARD OF GOVERNORS
held on 16 May 2019 at 6.30 pm

¹PRESENT: D Beaven (E); J Blaber (St) (mins 128-136); Z Carter (E); S Eden (E); T Floyd (E); N Hopkins (E); T Jackson (P); M Lauder (E); A Neal (E); A Owen (E); C Wilson (E).

In attendance: S Grant, Deputy Principal – Corporate (mins 128-136)
s Hermiston, Director of Funding & Information (mins 128-136)
C James, Assistant Principal – Higher Education (mins 128-136)
J Milburn, Deputy Principal – Curriculum (mins 128-136)
S Willson, Clerk to the Corporation
A Whitworth, Director of Finance (mins 128-136)

APOLOGIES

128. Apologies were received from E Hunter, S Morgan, R Palmer and H Perry.

DECLARATION OF INTERESTS

129. There were no interests to declare.

HIGHER EDUCATION ACCESS AND PARTICIPATION

130. The Board had received the report of the Assistant Principal – Higher Education (HE) on the requirements of the Office for Students (OfS) for the development and submission of the College’s Access and Participation Plan (APP) 2021-2025, a timeline for production and submission (see Appendix 2) and a draft of ‘Assessment of Performance’ (Section 1) and strategic objectives and target groups (Section 2).
131. The Assistant Principal – HE had also given an overview of the information in a presentation to the Board Members at the Governors’ Seminar immediately preceding the meeting.
132. The Assistant Principal – HE highlighted a number of key points about the approach being taken and how the new requirements varied from the previous APP process.
133. The Board noted that self-evaluation of performance within the College’s student population over recent years had been undertaken, the target groups provisionally identified and that a whole College approach would be essential to undertake, measure and evaluate interventions. It was also noted that student involvement and Governor oversight had been incorporated into the planning and timeline.
134. The Board had agreed at its meeting on 4 April to constitute an HE Governors Working Group and the membership had been confirmed as J Blaber, T Floyd, T Jackson, M Lauder, A Owen, R Palmer and C Wilson.

¹ (E) = External; (P) = Principal; (S) = Staff; (St) = Student

135. **Resolved** – that, to enable input and oversight from governors and to meet the submission deadline to the OfS, the HE Governors Working Group be delegated authority to oversee progress in finalising the APP and, ultimately, approve the submission of the APP 2021-2025.
136. Confidential matters were discussed separately and the meeting closed at 7.30 pm.