

# Assistance Dogs on Campus Policy

*Excellence, Passion, Team Work, Integrity, Innovation,  
Sustainability, Valuing Others, Supportiveness*

## **Our Mission**

Raising Aspirations, Unlocking Potential, Advancing Futures

## **Our Values**

Excellence, Passion, Team Work, Integrity, Innovation,  
Sustainability, Valuing Others and Supportiveness

## **Sparsholt College Hampshire, incorporating Andover College**

The Sparsholt College Group (the College Group) includes Sparsholt College, Andover College, University Centre Sparsholt, Sparsholt College Services, Westley Enterprises and Andover Town Football Club. College Group policies apply to each part of the group unless specified otherwise.

The Assistance Dogs on Campus Policy was reviewed and confirmed by the College on 25 February 2020.

Originator:

Located:

College Group intranet

College website

EQI:

Conducted by Dean Bailey

Due for review:

February 2023

## **Assistance Dogs on Campus Policy**

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1. This policy relates only to assistance dogs (hereinafter referred to as 'the dog') that support students with a recognized disability. It does not include therapy dogs, or other animals that provide therapy for emotional support.
2. Sparsholt College Hampshire (the College) must be notified in writing (and preferably at the time of application) in advance of arrival of the dog if a student will be bringing an assistance dog onto campus.
3. The dog must be trained to Assistance Dog UK (ADUK) standards and evidence provided of this training if requested by the College.
4. The dog remains the responsibility of the student owner at all times and appropriate welfare measures must be in place to ensure the dog is given suitable rest breaks and access to food / water during the day. The student owner will be responsible for cleaning up any faeces from the dog and placing the waste in a designated dog waste bin whilst it is on campus.
5. The dog must wear a suitable labelled 'jacket' to identify it as assistance dog during its time at College whilst it is working and supporting the student. The jacket can be removed during rest breaks but this should be away from the busy areas (e.g.; classrooms and catering facilities) of the campus.
6. The College must be given adequate time, prior to the arrival of the dog, to prepare the other students within the cohort for the presence of an assistance dog to ensure:
  - a. Appropriate behaviour of students whilst the dog is working;
  - b. Identification of other students or staff with an allergy to dogs;
  - c. Identification of other students or staff with a phobia to dogs.
7. Given the nature of Sparsholt College and the presence of a wide range of species on campus there are a number of areas that the dog will not be allowed access to:
  - a. Any fields containing livestock, unless permission is granted by an accompanying member of staff;
  - b. Any area of the Animal Management Centre that is within the BALAI zone and adjacent companion animal environs;
  - c. Laboratories, unless permission is granted by an accompanying member of staff.

During these times, alternative appropriate support will be provided by the College for the student. If the dog is supporting a day student it will be cared for by a Sparsholt member of staff in a pre-agreed location. A residential student will be expected to place the dog securely in their residential room.

8. The dog should comply with the relevant vaccination and worming regime as specified by Sparsholt College and will provide evidence of this annually as requested.
9. The dog will not be allowed onto the campus if it is showing signs of ill-health and should not return to the campus until the symptoms have alleviated.
10. The dog must be registered with a vet and the details of the veterinary practice must be made available to the College on request.
11. For residential students with an assistance dog, a meeting will be required prior to arrival of the dog to ensure that the needs of both the student and the dog can be met. It is expected that a crate will be provided for the dog for times when it is unaccompanied and in the student's bedroom.
12. Sparsholt College will support the facilitation and training of the dog for a student prior to its arrival on campus. Familiarisation visits and training visits must be pre-booked and access to specified areas of the campus agreed with the AMC Manager – companion animals, and Residential Manager as appropriate.
13. Any external trainer coming onto campus with the dog must hold an Enhanced DBS, (all ages) clearance and provide evidence of this. If a relevant DBS is not provided by the training charity, the trainer will need to provide the appropriate documentation to enable Sparsholt to undertake a DBS check on the trainer prior to them commencing training and familiarisation visits with the dog.