

SPARSHOLT COLLEGE HAMPSHIRE
MINUTES OF THE MEETING OF THE
BOARD OF GOVERNORS
held on 16 May 2024 at 3.30 pm
at Sparsholt College

¹PRESENT: G Davies (E); J Emm (SCS); T Floyd (E); N Hopkins (E, Chair); P Jordan (E); J Milburn (P); N Moody; A Neal (E); F Obiero (E); H Perry; A Rowley (E); N Shorter (E); M Wall (St); N Wall (E); C Wilson (E, Vice Chair).

In attendance: S Grant – Deputy Principal
N Heslop - Director of Finance
J Loretto – Governor Designate
B Stokes – Vice Principal Curriculum (Andover)
M Treagust – Vice Principal Curriculum (Sparsholt)
S Willson - Head of Corporate Governance

APOLOGIES AND MEMBERSHIP

93. Apologies were received from J Brant, S Duckering, C McCormack, and J Orlowski.
94. The Chair welcomed new members F Obiero, N Shorter and N Wall and member designate J Loretto.

DECLARATION OF INTERESTS

95. There were no new interests to declare.

ACCOUNTABILITY STATEMENT & LOCAL NEEDS DUTY

96. The Board had received the report of the Principal with the draft 2024-25 Accountability Statement and the Local Needs Duty review statement, together with the Regional Accountability Statement developed in collaboration with other colleges in the region.
97. The proposed Accountability Statement followed review of the current year's Accountability Statement and the three year curriculum plan by the Curriculum, Skills & Stakeholders Committee in February and was informed by the DfE's National Skills priorities and targeted programmes, the Local Skills Improvement Plan (LSIP) priorities, and the review of how the college is meeting skills needs.
98. As part of the statutory Local Needs Duty, the college had collaborated with 6 other colleges across the LSIP region to identify alignment and gaps in provision to inform a LSIP Regional Accountability Statement and to input into the Accountability Statements for each college. The collaborative review had included discussions amongst college leaders and representatives of governing bodies and the outcomes had been discussed by the Board in

¹ (E) = External; (P) = Principal; (S) = Staff; (SCS) = Sparsholt College Services Staff Governor; (St) = Student

March. The review had concluded that collectively the colleges made a strong contribution to meeting local and national skills needs and set out proposals to continue to develop this further.

99. **Resolved** – that the 2024-25 Accountability Statement and Local Needs Duty statement be approved and authority delegated to the Chair of Governors and Principal to approve any adjustments to the Accountability Statement required to align with the current review of the college’s Strategic Plan ahead of submission to the DfE by 30 June 2024.

COMMITTEE MEMBERSHIP

100. The Board had received the report of the Head of Corporate Governance on recommendations of the Governance & Search Committee to appoint committee members following the recent recruitment campaign and interviews in April.
101. **Resolved** – that
- a) Robin Sharpe be appointed as a co-opted member of the Audit Committee from 1 June 2024 for a term of office of four years.
 - b) David Rees be appointed as a co-opted member of the Curriculum, Skills & Stakeholders Committee from 17 May 2024 for a term of office of two years.
 - c) Noemi Wall (governor) be appointed as a member of the Audit Committee from 11 July 2024.
102. The meeting ended at 3.50 pm.

Approved: Board of Governors 11 July 2024