

FE Accreditation and Recognition of Prior Learning / Prior Experience Policy

Excellence

Our Mission

Raising Aspirations, Unlocking Potential, Advancing Futures

Our Values

Excellence, Passion, Teamwork, Integrity, Innovation,
Sustainability, Valuing Others and Supportiveness

Sparsholt College Group

The Sparsholt College Group includes Sparsholt College, Andover College, University Centre Sparsholt, Sparsholt College Services, Westley Enterprises and Andover Town Football Club. Policies apply to each part of the Sparsholt College Group unless specified otherwise.

The *FE Accreditation and Recognition of Prior Learning and Prior Experience Policy* was approved by the Board of Governors in August 2024 and supersedes previous versions.

Originator: Vice Principal Curriculum

Located: College Group Websites
College Group Intranet

Due for review: May (for July) 2027

FE ACCREDITATION AND RECOGNITION OF PRIOR LEARNING AND PRIOR EXPERIENCE POLICY

The purpose of the FE Accreditation and Recognition of the Prior Learning Policy (A/RPL) and Accreditation and Recognition of Prior Experience Policy (A/RPE) is to identify a process for the Sparsholt College Group (the College) which fits the expectations and requirements of all the stakeholders in the process, namely:

- prospective learners
- examining / awarding bodies and the qualifications offered
- inspecting bodies (Ofsted)
- funding regimes and methodologies
- the College's own requirements for resource usage and its growth targets

A separate University Centre Sparsholt Accreditation and Recognition of Prior Learning and Prior Experience Policy is in place for Higher Education courses which complies with University of Portsmouth regulations.

The practices and procedures required to implement A/RPL, A/RPE for further education programmes within the College are outlined below.

For Further Education (FE) and Teacher Training programmes the College's main point of contact is the Director of Learning and Quality. Learners will be sent a response as appropriate outlining the procedure and explaining the next steps in the process.

The process for the collection and presentation of evidence for assessment are learner-driven. Learners are provided with sufficient information to enable them to provide evidence to 'make their claim'. In the event of difficulties, they will have access to specialist support through subject-specialist A/RPL, A/RPE Advisers. This support will be provided where possible by phone or email. No additional support can be provided unless the learner has enrolled for a course and no certification can be called for until the learner is registered with the awarding body. Although learners will not receive formal tuition during the process of making an A/RPL, A/RPE claim, additional support is given for which a fee will be charged and will need to reflect the volume of work involved in the A/RPL A/RPE, process. The rate will be based on the standard hourly rate calculated at the time and this will be available upon application.

Course Tutors will manage the process from the point at which learners begin their programme of study. This involves assessment, informing Student Admissions of the outcome of the A/RPL A/RPE, learner, internal verification and accreditation.

This policy needs to be read in conjunction with the following:

- Single Equality Scheme
- Quality Policy
- Course Handbooks
- Data Protection Policy
- Further Education Complaints and Feedback Policy