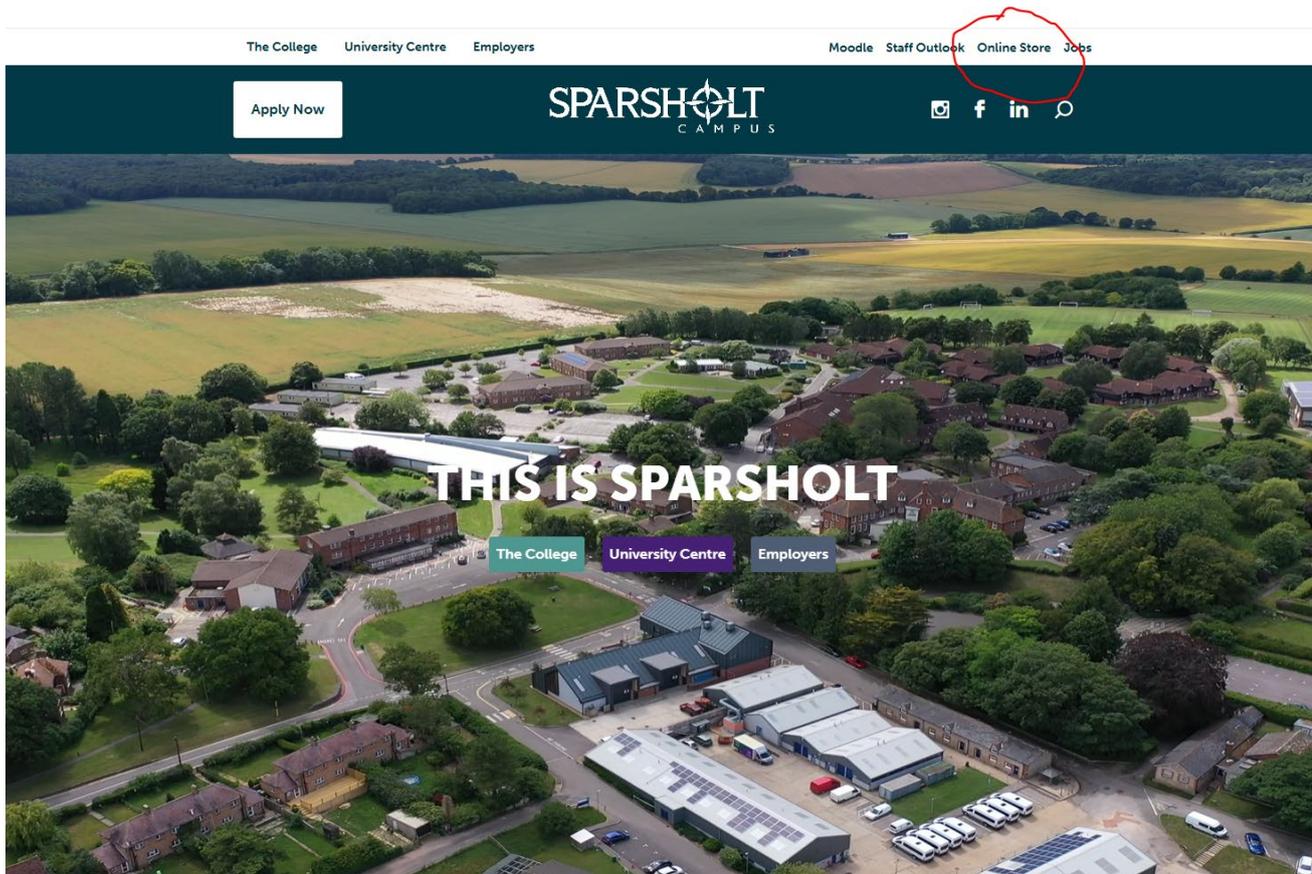


Creating an Online Store Account

1. Search 'Sparsholt college website' on your internet browser and select the first option.
2. Once on the below screen, click on the online store button in the top right corner. (Circled in Red)



3. Once in the online store, click on the login button in the top right corner.
4. Once at the below page, select the 'Register for an Account button'



[? Please Login](#)

| Returning Customers | New Customers |
|--|--|
| <p>Username or Email Address</p> <input type="text"/> | <p>Register for an Account</p> |
| <p>Password</p> <input type="password"/> | |
| <p>Forgot Username or Email Address? Forgot Password?</p> <p>Login</p> | |

[← Back](#)

Powered by Access Paysuite

5. This will bring up the account information page, allowing you to enter your information.
6. The information you will need includes:
 - Your First and Last name
 - Your date of birth (Must be over 18)
 - Your email address, e.g. john.smith@gmail.com
7. Finally, create yourself a password. We recommend making this something easy to remember and a minimum of 8 characters including at least 1 number.
8. The select both check boxes as shown below.

Account Information

Profile Photo

Change Photo

*First Name: James

*Last Name: Smith

*Birthdate: 04/04/2001

*Email Address: james@gmail.com

*Password:

* Re-Enter Password:

Please confirm that the account details supplied are for the person who is financially responsible for the purchase and is over 18. (Student details can be added on a subsequent page)

Save My Personal Information

Create Account

9. This will then bring up a box to enter your address.
10. Fill in your address with as much information as possible.
11. Chose either the suggested address or the manually entered one.
12. You will have now created an online store account.
13. Once back at the Online store homepage, check the top right corner where the login box was. This should now have your email address instead.

Adding a product to your Online Store Account

1. Once an online store account has been created, you will be able to purchase products.
2. To find a product, simply select the search box on the left hand side of the Online Store homepage.
3. Enter the name of the product you wish to purchase, e.g. Dog Boarding. If the name of the product is unknown, get in contact with the person you have been in communication with at Sparsholt or email Credit Control at creditcontrol@sparsholt.ac.uk.
4. This will bring up all the relevant products. Select the view details button of the correct product you wish to purchase, as shown below.

Q Search

Text
dog boarding

Any

All Categories

- Accommodation
- Additional Fees
- Andover Parking
- Business Courses
- Clothing
- Equine
- Equipment & Resources
- Events
- Exam & Registration Fees
- Fishing Permit
- Gym Membership
- Kennels

Search our events/products and add to your shopping cart

Sort by Name - A to Z

Dog Boarding - Full Board (1 Dog)

[View Details](#)

Prices start around £30 + VAT

This item has multiple variations.
Click View Details for details.

Description
Dog Boarding - Full Board (1 Dog)

Dog Boarding - Full Board (2 Dogs Sharing)

[View Details](#)

Prices start around £35 + VAT

This item has multiple variations.
Click View Details for details.

Description
Dog Boarding - Full Board (2 Dogs Sharing)

Sort by Name - A to Z

- Some products will have different variations, such as how many days of which date the product is wanted for.
- Select all relevant options from the list and then click add to basket.

Q Search

Text
dog boarding

Any

All Categories

- Accommodation
- Additional Fees
- Andover Parking
- Business Courses
- Clothing
- Equine
- Equipment & Resources
- Events
- Exam & Registration Fees
- Fishing Permit
- Gym Membership
- Kennels
- Lockers
- Part Time Courses
- Residential Trips
- Staff Payments
- Transport

Product Details

Dog Boarding - Full Board (1 Dog) (14 Days)

< Back to Master

Dog Boarding Days

| | | | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------|
| 15 Days £375.00 + VAT | 16 Days £400.00 + VAT | 17 Days £425.00 + VAT | 18 Days £450.00 + VAT | 19 Days £475.00 + VAT | 20 Days £500.00 + VAT | 21 Days £525.00 + VAT | 1 Day £25.00 + VAT |
| 2 Days £50.00 + VAT | 3 Days £75.00 + VAT | 4 Days £100.00 + VAT | 5 Days £125.00 + VAT | 6 Days £150.00 + VAT | 7 Days £175.00 + VAT | 8 Days £200.00 + VAT | 9 Days £225.00 + VAT |
| 10 Days £250.00 + VAT | 11 Days £275.00 + VAT | 12 Days £300.00 + VAT | 13 Days £325.00 + VAT | 14 Days £350.00 + VAT | | | |

£350.00 + VAT In Stock

Dog Boarding - Full Board (1 Dog)

1 [Add to Basket](#)

Dog Boarding - Full Board (1 Dog) Terms and Conditions

Full Board

- Modern, safe and spacious heated kennels
- Kennel enrichment toys and handler time, plus secure exercise areas
- Discounts for additional dogs
- Lead Walks, late let outs and food included
- 24 hour on-site security
- Arrivals and departures 8.30 - 10.30am or 3 - 4pm

Telephone:- 01962 797302
Email:- boardingandgrooming@sparsholt.ac.uk

Please note bookings can be made by choosing number of days required from the drop down option multiple times to make up the required number of booking days. It is not capped at 14 days booking.

7. If you wish to add more products, select continue shopping. If you have everything you need, select checkout.
8. If any relevant forms are required, these will now be bought up.
9. Please fill in as required. Then select Save & Continue.
10. Some products will have the option to pay a deposit or pay in full. Select which you require and click on Save & Continue.
11. This will then bring up our T&Cs. **Please read these carefully before signing that you agree.**
12. Once read, select the box saying that you agree to the T&Cs and complete and electronic signature.
13. This Signature does not have to be perfect.
14. This will bring up the payment page. If you have a credit card already on your account, select it and click Save & Continue.
15. If not, select the Use New Credit Card option and click Save & Continue.
16. Then select the Process Order button.
17. If a card is already on the account, this should process the payment. If not, this will bring up the page to add your card details.
18. Please enter these details as required.
19. Once these details have been entered, please select the Store information button, as shown below.



Help Cancel

All fields marked * are mandatory
Amount £420.00

Card Number*

Expiry Date* /

Security Code*

Tick the box if you would like to Store the card after the payment has been processed

Note: Clicking on the links below will open a new browser window.

Mastercard: Learn more
Visa: Learn more

20. Then click continue, then continue again and the finally Process payment.
21. This should process within a couple of minutes and you will receive a confirmation email shortly after.

22. If this email has not arrived within an hour of completing payment, please call Credit Control on 01962 797597 during our opening hours. Monday-Thursday 8:30AM – 5PM Friday 8:30AM – 4:30PM