

TRADE UNION FACILITY TIME REPORT

01 April 2024 to 31 March 2025

Introduction

This report provides Sparsholt College Hampshire’s (the College) statutory disclosure of trade union facility time for the period 01 April 2024 to 31 March 2025.

The Trade Union Act 2016 introduced a requirement for public sector employers to publish certain information annually in respect of trade union facility time. The relevant reporting period is 01 April to the following 31 March every year and for the data to be published no later than 31 July.

The College is classified as public sector. The College is required to publish data regarding trade union facility time each year on the College website and in its annual report and on a Government website.

Trade Union Facility Time Data for the period 01 April 2024 to 31 March 2025

Table 1 – Relevant trade union officials

Number of employees who were relevant trade union officials during the relevant period	Full-time equivalent employee number
2	265.18

Table 2 - Percentage of time spent on facility time

Percentage of time	Number of employees
0%	0
1% -50%	2
51% - 99%	0
100%	0

Table 3 – Percentages of pay bill spent on facility time and trade union activities

	College Data
The hourly cost for each relevant union official employed during the period (includes basic salary, pension contributions and NI contributions)	£24.99 per hour * *Notional hourly cost
The number of paid facility time hours per official over the 12 months	3
Total cost of facility time	£149.94
Total pay bill (includes employers National Insurance and Pension contributions)	£12,708,805
Percentage of total pay bill spent on facility time	0.000%
Time spent on paid trade union activities as a % of total paid facility time hours	50%

Julie Milburn
Principal & Chief Executive
July 2025